

Penrice Community Council Training Plan - Approved 19.10.2022

The Council will prepare and publish and keep under review a Training Plan that meets statutory requirements.

When: By 5th November 2022 Responsibility: Council
After each Ordinary Election
At AGM

The Council will seek to ensure that there is sufficient training and experience across the whole Council to effectively manage its activities.

When: At AGM Responsibility: Council

The Council encourages the Clerk and all Councillors to review their individual competencies across the activities of the Council and where relevant to enhance these through formal or informal training.

When: Ongoing Responsibility: All

Council will continue to encourage all new Councillors to undertake basic induction and code of conduct training as a minimum requirement for their role.

When: On Appointment Responsible: Clerk

The Clerk and experienced Councillors will review other OVW courses to ensure any fundamental information is available to all Councillors in an accessible way - within policies, checklists and aide memoire.

When: Review at AGM Responsible: Clerk/JE

Council will continue to encourage involvement in OVW activities.

When: Review at AGM Responsible: All

Council will continue to make OVW training available to all Councillors.

When: Ongoing Responsible: All

At least one Councillor will undertake the OVW module: Local Government Finance to help ensure the PCC is following good practice.

When: By Dec 2022 Responsible: JE

Council will arrange a refresher course for use of defibrillators and first aid open to community.

When: Spring 2023 Responsible: GR

The Clerk will continue to circulate details of all courses available through OVW.

When: Ongoing Responsible: All

Councillors will continue to share information on events available through other networks eg. Planning Aid, Eventbrite.

When: Ongoing Responsible: All
